

Town of Mansfield
Personnel Committee

December 3, 2008

Audrey Beck Municipal Building, Conference Room C

Members Present: Deputy Mayor Gregg Haddad, Councilor Helen Koehn

Staff Present: Assistant to Town Manager Maria Capriola, Town Manager Matt Hart

I. CALL TO ORDER

The meeting came to order at 5:12p.m.

II. MINUTES

The minutes of November 12, 2008 were passed unanimously with one correction.

III. TOWN MANAGER'S GOALS/EVALUATION PROCESS

By consensus, the Committee moved the Town Manager's goals/evaluation process to agenda item #3, and the Registrars compensation to agenda item #4. Mr. Hart prepared and distributed a revised handout for his goals per recommendations at the November 12, 2008 Personnel Committee meeting. The goals document now links strategic plan vision points and action items to his goals where applicable. Ms. Koehn offered a few suggestions such as having the government goals stand alone, adding the Mansfield Housing Authority project to "Housing" and the Natchaug River Basin project to "Regionalism." The Committee discussed potential changes to the format of quarterly reports to reflect/link/provide updates to the Town Manager's goals and strategic plan. The Town Manager will provide his revised goals document to the Council as a whole at their regularly scheduled December 8, 2008 meeting.

IV. REGISTRAR COMENSATION

The Committee discussed various options for compensation for Registrars and Deputy Registrars for their upcoming 2009-2010 term. Options regarding annual stipends and hourly pay rates were discussed. The Committee endorsed a 2% increase to the Registrars and Deputy Registrars current hourly rate of pay for their 2009-2010 term. The recommendation will be brought to the Council as a whole at an upcoming regularly scheduled meeting.

V. OTHER

The Committee reviewed research provided by the Town Clerk regarding reconsideration of motions. The Committee concurred that no further action is needed.

The Committee discussed the Mansfield Board of Education Administrators collective bargaining agreement for July 1, 2009 - June 30, 2010.

VI. ADJOURNMENT

The meeting concluded at 6:35 p.m.

Respectfully Submitted,

Maria E. Capriola

Assistant to Town Manager